

## ESL (English as a Second Language) Policies

1. **Elementary School LPAC (Language Proficiency Assessment Committee) Members:** The elementary school LPAC committee will consist of the head of the ESL department, an administrator, and a parent representative. A translator will be provided for any parent representative who does not speak English.
2. **Secondary School (LPAC Language Proficiency Assessment Committee) Members:** The secondary school LPAC committee will consist of the head of the ESL department, an administrator, a counselor, and a parent representative. A translator will be provided for any parent representative who does not speak English.
3. **Parent Representative of the LPAC (Language Proficiency Assessment Committee):** One parent with a child in the ESL program from each campus will be chosen to become a member of the LPAC committee. The selection of the parent representatives will be chosen on a volunteer basis. The parent representatives will be trained in LPAC Committee procedures before participating in any LPAC committee meeting.

\*If a parent of a specific child wishes to attend a meeting concerning their child, they may only attend the portions of the meeting concerning their child after being trained in the LPAC committee policies.

4. **Training of LPAC (Language Proficiency Assessment Committee) Members:** All members of the committee will be trained by the head of the ESL department based on the regulations as mentioned in the TEA LPAC Committee Manual.